

TENNESSEE WALKING HORSE NATIONAL CELEBRATION® GROUP FUNCTION AGREEMENT

Organization: _____ Event Date: _____

Function: _____

Contact Person: _____ Phone No: _____

Address: _____ Email: _____

City: _____ State: _____ Zip Code: _____

Number of Guests: _____

Room * Blue Ribbon Circle Club: \$500.00/Day _____ Event Start Time: _____

Charge: * Hall of Fame Club: \$500.00/Day _____ Event End Time: _____

Calsonic Conference Room: \$100.00/Day _____

Pavilion \$250.00/Day _____

Warm Up Arena \$400.00/Day _____ plus tax

Permission to use grounds \$50.00/Day _____ outside main gaits 8.00 am

Rentals: Stage: \$50.00 _____

PA system: \$35.00 _____

Dressing Room: \$35.00 _____

Podium: \$25.00 _____

Table Cloths (Black) Each: \$9.00/Day _____

Tall Round Tables (Each): \$6.00/Day _____

Projector Screen: \$10.00/Day _____

Bar: \$35.00/Day _____

*Tables-Chairs: No. of Tables (60") Round _____ (6') Rectangle _____ No. of Chairs/Table _____

Special Instructions: _____

Name of Company and/or Person Catering Event: _____

Total Rental:	\$750.00
Signing of Agreement (Non refundable Deposit:)	\$100.00
Signing of Agreement (Amount Due Two Weeks before Event)	400.00
Refundable Damage Deposit after 5 business days of the event (Amount Due Two Weeks before Event)	250.00
Notes:	
Is this an Annual Event? YES NO	Book for next year? YES NO
Date of Event – _____	
\$100 Deposit Paid	

Room charges are for day of event only. Set-up, move-in, or tear-down days are charged at regular event rate. The room will be available at 9:00 am, the date of rental.

*Tables and Chairs will be set at customer request. Please notify us no later than 14 business days in advance for set-up. Only applies to Blue Ribbon Circle Club and Hall of Fame Club.

Food Service: Groups may bring their food or have the event catered. The prep tables, food warmers, coolers, and dishwasher may be used, but cooking equipment is not available.

If you desire, draw a sketch of your layout on the attached page.

Functions are not allowed beyond 1:00 am. There will be a Penalty fee assessed for not vacating premises by 1:00 am. The Celebration® reserves the right to call Law Enforcement to force vacating of premises.

Group/organization is responsible for having all decorations, equipment, etc., out by this time. Kitchen must be left in an equal condition of cleanliness. All tables must be cleaned and trash placed in containers provided. * No Glitter *No Silly String **\$250.00 DEPOSIT WILL BE REFUNDED WITHIN 5 WORKING DAYS OF EVENT. The repair or cleaning of what is above and beyond the normal will be the sole determiner of the Celebration Inc.**

Non-Refundable reservation \$100.00 payment required to secure date. The balance of payment due 14 business days prior to event date. Make checks payable to The Celebration®.

The Celebration

Customer Signature

Date

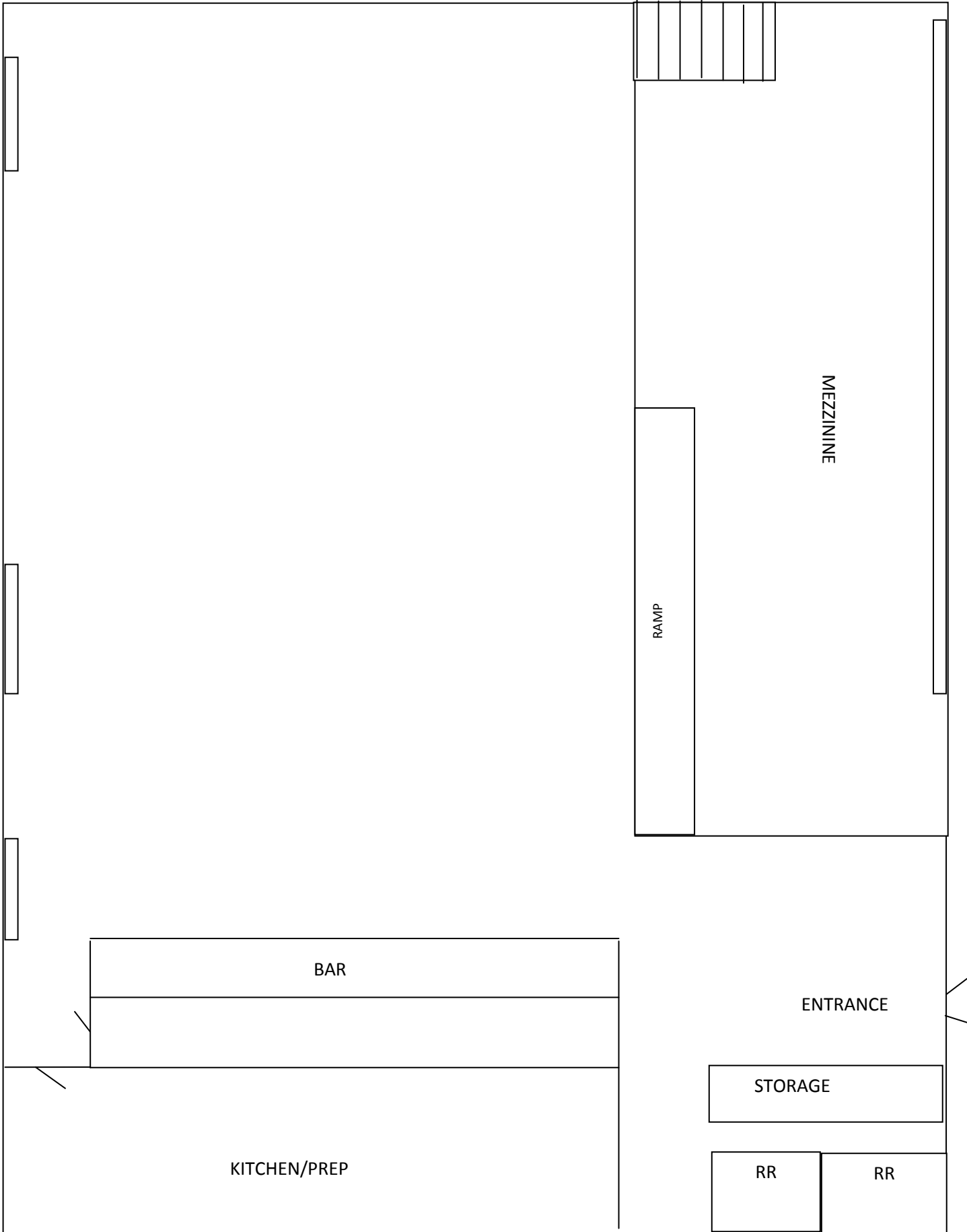
Date

The Celebration
P. O. Box 1010
Shelbyville, TN 37162
(931) 684-5915
(931) 684-5949 (Fax)

meakin@twhnc.com

Event: _____
Event Date: _____

HALL OF FAME CLUB
PLEASE INDICATE HOW YOU WISH TO HAVE THE ROOM SET UP



BLUE RIBBON CIRCLE
PLEASE INDICATE HOW YOU WISH TO HAVE THE ROOM SET UP

Event: _____
Event Date: _____

WINDOWS

ENTRANCE

WINDOWS

- LADIES RR
- MENS RR
- LADIES DRESSING
- STORAGE

KITCHEN – PREP AREA